



Legal Internship

Refugee and Immigration Services is a nonprofit organization that has resettled refugees and assisted immigrants in the Roanoke Valley since 1980. Our Immigration Counseling department:

- Provides legal Services focusing on Family Based Immigration, Refugees, Domestic Violence Cases, Political Asylum, Religious Visas, and medical and criminal waivers.
- Charges reduced fees to enable vulnerable members of society to receive needed legal counsel, and up to 25% of caseload is Pro-Bono.
- Is composed of staff accredited by the Board of Immigration Appeals, giving them full immigration court representation privileges.

Responsibilities:

- Assist the Immigration Counselors.
- Provide administrative assistance.
- Review and prepare documents.
- Research case law, especially criminal law and its impact on immigration.

Benefits:

- Enjoy a flexible and diverse working environment.
- Be a part of the interview process with clients.
- Build a resume of experience with professional legal work.

Qualifications:

- Excellent English skills: must be able to prepare and edit documents such as declarations and other written testimony.
- Excellent Research skills
- High-level of Analytical and reasoning abilities

Time Commitment:

Internships are on a fixed schedule for 1-2 semesters, at least 12 hours per week. Summer Internships are also available.

For more information, please contact:

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