



## **COMMONWEALTH of VIRGINIA**

### **Virginia Port Authority**

The Virginia Port Authority is an agency of the Commonwealth of Virginia, reporting to the Secretary of Transportation. It is the state's leading agency for international transportation and maritime commerce, charged with operating and marketing the marine terminal facilities through which the shipping trade takes place.

The agency owns four general cargo terminals-Norfolk International Terminals, Portsmouth Marine Terminal, Newport News Marine Terminal, and the Virginia Inland Port in Front Royal-which are operated by its affiliate, Virginia International Terminals, Inc.

#### **About the Program**

The College Internship Program is designed to recruit diverse college students majoring in a variety of disciplines. The program provides viable work experiences that assist students in making connections between textbook knowledge and real world experiences.

We are seeking talented students who demonstrate excellent problem solving, analytical, written and oral communication and interpersonal skills in the following departments:

- **Police – (May-Aug) 3 positions available**  
Prepare and implement various projects related to port security, research and summarize public policy and records, input and retrieve data from various software applications.
- **Marketing – (May-Aug.) 3 positions available**  
Prepare and analyze market and statistical data to provide support to the Marketing Department and others. Assist in various economic, industry and marketing research projects; prepare written reports and analyses of industry trends and statistics; participate in marketing functions as needed.

#### **Requirements**

Available to work 15 hours per week minimum; 40 hours per week maximum  
Must be enrolled as a full or part time student during entire internship  
Knowledge of Microsoft Office Software  
Pre-Employment Criminal Background Check and Drug Screening

#### **Compensation**

Paid Internship

#### **Application**

Interested applicants must submit:

Resume that includes but is not limited to work history, the department you are interested in applying to (make sure to specify that you are applying for an internship position), school name, current degree program, and GPA  
2 Letters of Reference

Submit resume and cover letter to Virginia Port Authority, 600 World Trade Center, Norfolk, VA 23510, Dept. of Human Resources 757-683-2573 Fax, [jobs@vaports.com](mailto:jobs@vaports.com) no later than March 31, 2008.